COURSE ENROLMENT FORM

Fax to GP: 011 314-3764 / KZN: 031 702-7322 / WC: 021 591-5516
(Please print and indicate with X where applicable)

COMPANY INFORMATION

Company name in full | **VAT No.** | **SDL No.**

Postal Address (Code) | **Physical Address** (Code)

Particulars of manager submitting enrolment (to whom all correspondence should be addressed)

Title Mr | Ms | Other | **Full Name**

Surname | **Designation**

Telephone number ( ) | **Fax number** ( )

E-mail address | Cell number

COURSE INFORMATION

Please indicate which course you wish to register for

Course Name | **Purchase Order No.**

Course Date | **Venue** Gauteng | KZN | W. Cape | Other

LEARNER'S INFORMATION

NB: A copy of the learner's ID is required with this enrolment

Title Mr | Ms | **Surname** | **Full Name/s**

Known as | **ID Number** | **Race** B | W | C | A | **Gender** M | F

Disability Y | N | **If yes, please specify**

Please indicate any specific dietary requirements

***SA citizen** Y | N | **If no, which country** | **Passport No.** | **Work permit** Y | N

*Please note that non-SA citizens must provide a copy of their work permit with this enrolment

Postal Address (Code) | **Physical Address** (Code)

Job Title | **Highest Qualification**

Tel / Cell number | **E-mail address**

Union Membership Y | N | **If yes, please specify which Union**

Employer's Signature | **Date** | **Learner's Signature** | **Date**

Course Regulations

• All course fees are payable **BEFORE** the start of a course. No learner will be allowed to start a course unless fees have been paid • 50% of the course fee will be charged if the enrolment is cancelled less than three working days prior to commencement of the course, **or if a SMME training voucher learner is found NOT YET COMPETENT** • Regular attendance of these courses is imperative: if a learner misses more than 20% of the course, does not write all the class assessments or does not hand in all projects, he/she will not be issued with a certificate and course fees will not be refunded. **• Learners who are unable to do written assessments will be tested orally at an additional cost of R390 plus VAT**. • Results and certificates will be posted to the company as soon as possible.

Disclaimer

Although the Plastics Federation of South Africa compiles courses based on the best current information and industry practices available it gives no warranty, implicit or implied, regarding the facts, theories, methods etc. taught. It will not be held responsible for any claims or actions arising from perceived omissions or commissions by its staff or by misconceptions by learners or from whatever cause. Due to the minimum number of learners required for training to continue, the availability of venues etc the PFSA has the right to cancel a course or change the date and/or venue and/or presentation of a course without prejudice to the PFSA. In such instances, course fees will be refunded if required.

FOR OFFICE USE ONLY Learner's number